

**MARSH HARBOR AT PALM VALLEY HOMEOWNERS ASSOCIATION, INC.
COMMUNITY CENTER FACILITY USE APPLICATION**

Name: _____ **Phone:** _____

Address: _____

Date of party: _____ **Number of guests (approximately):** _____

Time of party: From: _____

To: _____
(3 hours max -- includes setup and clean-up)

My guests and I, _____, hereby agree to the Marsh Harbor
(print name)
at Palm Valley HOA Community Center rules. I am leaving a deposit of \$100.00 (Check # _____). I acknowledge my deposit will be forfeited and additional fees incurred if I do not clean up and remove trash from the community center after the party/function is completed. My guests and I understand alcohol is not allowed on the premises. I understand that I am liable and responsible for any and all damage, injury, and expenses arising from the event.

I agree to indemnify and hold harmless the Marsh Harbor at Palm Valley HOA Community Center, and their agents, supervisors, officers, directors, employees, and staff from any and all liability, claims, actions, suits, or demands by any person, corporation or other entity, for liability, claims, actions, suits, or demands by any person, corporation or other entity, for injuries, death, property damage of any nature, arising out of, or in connection with the use of the Amenity Center. Nothing herein shall constitute or be construed as a waiver of the Center's sovereign immunity granted pursuant to Section 768.28, Fla. Stat.

I have read, understand and agree to abide by all policies and rules of the Center governing the Amenity Center. Failure to adhere to the Center's policies and rules may result in the suspension or termination of my privileges to use the facility. I also understand that I am financially responsible for any damages caused by my family members, my guests, and me. If requested, I will obtain an event insurance policy naming Marsh Harbor and their agents, supervisors, officers, directors, employees, and staff as additional insured's.

Signature of Applicant _____ *Date* _____

Deposit Amount _____ *Check Number* _____

Received By _____ *Receipt Number* _____

Approved By _____ *Date* _____

Community Center Inspection Form

Member Name _____ Phone# _____

Date of Party _____ Number of Guests _____

Party Start Time: _____ Party End Time: _____
(3 hrs. max for set up and clean up) Pre- Inspection Time

Pre-Inspection Time _____ Post-Inspection Time _____

Please circle if a violation has occurred.

- Ensure that all garbage is removed. Replace garbage liner, if necessary.
- Remove all displays, favors, or remnants of the event. No confetti or water balloons are allowed.
- Clean out and wipe down the sink and all cabinets around bar area.
- Ensure bathroom is in original condition.
- Floor should be swept.
- Ensure that no damage has occurred to the Community Center and its property.

_____ **Satisfactory**
\$75 Refund will be issued

_____ **Unsatisfactory**
Because of violations circled above, refund will not be issued and additional fees may be charged.

Signature of Inspector

Signature of Member